



LUXOR HOME WATCH

WE WATCH. YOU RELAX.

Prepared today for a more peaceful tomorrow.

A practical reference sheet for Southwest Florida homeowners and their trusted home watch professionals. Use it to prepare your private garage and toy vault for storage, keep important information organized, and provide clear instructions for monitoring vehicles, recreational equipment, and other valuable belongings while you are away.

FOR OWNERS: Prepare your garage and stored belongings for your absence, and keep important instructions current.

FOR HOME WATCH: Provide the information needed to monitor the garage, stored belongings, and essential systems, and report concerns appropriately

Keep this document secure. Share access codes, alarm details, keys, and other sensitive information only with trusted, authorized individuals.

Private Garage & Toy Vault Checklist

These checklists are planning aids and do not replace manufacturer instructions, professional maintenance, or emergency procedures.

Property address	
Owner(s)	
Primary phone & email	
Property type	
Insurance provider / Policy #	
Alarm instructions	

Access & Security

Gate / entry instructions	
Key location / keyholder	
Garage / door access	
Restricted areas	

Special Property Notes

Emergency Contacts: List the people and organizations who should be contacted when an urgent issue affects the property.

Contact / Organization	Purpose	Phone	Notes

Additional Notes

Emergency Authorization: Include phone number*

Primary decision-maker	
Backup decision-maker	
Repair authorization limit	
Who may enter the property?	
Preferred communication	Call / Text / Email / Client portal

Emergency Instructions

Preferred Vendors & Service Providers: Record your preferred providers so the homeowner or home watch professional can contact the right person when needed.

Service	Company/Contact	Phone	Email

Vendor Instructions / Service Preferences

Property Systems & Maintenance Details: Use this page to record important system information, service schedules, and instructions.

Main water shutoff	
Electrical panel location	
Gas shutoff / fuel system	
HVAC make / model	
Thermostat settings	

Maintenance Schedule

Service	Provider	Next Service	Notes

Additional Notes:

Before Departure

Garage & Storage Preparation

- ☐ Confirm the garage and toy vault are clean, organized, and ready for storage.
- ☐ Remove food, trash, and items that may attract pests.
- ☐ Check for moisture, leaks, or signs of mold.
- ☐ Confirm stored belongings are in their designated locations.

Vehicles & Recreational Equipment

- ☐ Prepare vehicles, boats, golf carts, and other recreational equipment according to their storage requirements.
- ☐ Check fuel, battery, and essential system conditions.
- ☐ Confirm covers, straps, and securing equipment are properly installed.
- ☐ Address overdue maintenance or known mechanical issues.

Security & Access

- ☐ Confirm garage doors, gates, and entry points are secure.
- ☐ Check alarm and security settings.
- ☐ Secure keys, remotes, and access information.
- ☐ Record any special instructions for the home watch professional.

Utilities & Systems

- ☐ Check lighting, electrical outlets, and essential systems.
- ☐ Confirm refrigeration, charging stations, or other equipment is operating as intended.
- ☐ Follow manufacturer recommendations for equipment left in storage.
- ☐ Document any systems that should remain on or be turned off.

Important Information

- ☐ Record preferred vendors and service providers.
- ☐ Document equipment locations and special instructions.
- ☐ Keep insurance and registration information accessible.
- ☐ Provide emergency contact information.

Battery & Systems

- ☐ Check battery maintainer status, if applicable.
- ☐ Confirm no warning lights or unusual conditions are present.
- ☐ Follow manufacturer recommendations for extended storage.

During Storage

Garage & Interior Condition

- ☐ Check for visible damage, leaks, moisture, or signs of pests.
- ☐ Inspect stored belongings and equipment for unusual conditions.
- ☐ Confirm the garage remains clean, dry, and secure.

Vehicles & Equipment

- ☐ Check for visible damage, leaks, or unusual conditions.
- ☐ Inspect covers, straps, and securing equipment.

- ☐ Check battery maintainer status, if applicable.
- ☐ Report any concerns promptly.

Security

- ☐ Confirm garage doors, gates, and entry points remain secure.
- ☐ Check for signs of attempted entry or damage.
- ☐ Confirm alarm and security settings are functioning as instructed.

Utilities & Systems

- ☐ Check essential lighting, electrical, and other systems.
- ☐ Confirm equipment remains secure and operating as intended.
- ☐ Follow manufacturer recommendations for extended storage.

Notes:

Before Return

Pre-Departure Inspection

- ☐ Check garage and storage areas for visible damage, leaks, or signs of pests.
- ☐ Inspect vehicles, equipment, and stored belongings.
- ☐ Confirm essential systems are functioning as intended.

Vehicles & Equipment

- ☐ Check fuel, fluids, battery condition, and essential systems as appropriate.
- ☐ Confirm required equipment is present and accessible.
- ☐ Check that loose items are secured.

Final Review

- ☐ Remove covers or prepare equipment for use, if appropriate.
- ☐ Confirm keys, remotes, and access items are available.
- ☐ Document any concerns or recommended maintenance.

Notes:

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